

# **Borough of Wilmerding**

## **Occupancy Permit Application**

### **Rental Property Application**

**Permit Number:** \_\_\_\_\_

Property Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Owner's Contact Numbers – Home: \_\_\_\_\_ Cellular: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Address Usage: Commercial  Residential  Mixed  Number of Units: \_\_\_\_\_

Owner Lives at the Address: Yes  No

Emergency or Management Contact: \_\_\_\_\_

Contact Phone Number (Day): \_\_\_\_\_ Contact Phone Number (Evening): \_\_\_\_\_

**Note: For rental units there must be a new tenant registration form turned in with the occupancy permit application.**

Permit Fees – Residential: \$60.00 per unit Commercial: \$70.00 per unit

Applicant's Signature: \_\_\_\_\_

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### **Sale of Property Application**

**Permit Number:** \_\_\_\_\_

Property Address: \_\_\_\_\_

Seller's Name: \_\_\_\_\_

Buyer's Name: \_\_\_\_\_

Buyer's Contact Numbers – Home: \_\_\_\_\_ Cellular: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Note: If the property is to be used as a rental property then both sections of this application is to be filled out and a tenant registration form must be filled out with the occupancy permit application.**

Permit Fees – Residential: \$60.00 per unit Commercial: \$70.00 per unit Temporary: \$85.00 per unit

Applicant's Signature: \_\_\_\_\_

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### **Office Use Only**

Permit Issued On: \_\_\_\_\_

Payment Received: Yes  No